



Florida School Finance Officers Association, Inc.

Dedicated to maintaining quality business management practices and securing uniform financial accounting and reporting to promote public interest in Florida public education.

Happy October 2, 2018.

The best event of 2018 is just around the corner. We have been planning, preparing, and prepping for the upcoming November 2018 conference. **Please mark your calendars for the week of November 6 - 9, 2018.**

We kick off the Florida School Finance Officers Association conference on Tuesday, November 6, 2018 with our professional development day and welcome reception later that afternoon. Wednesday, November 7, 2018 will be filled with information from the Florida Department of Education (FLDOE) to include the Legislative Updates, Policy and Budget Updates.

******Mark your calendar: Wednesday, November 7, 2018 after the FLDOE information we will be honoring You and Your Company at the Sponsor Recognition session. If you have meetings to attend or conference calls to join, please change the times. Our membership loves to see you on stage. Please have those smiles camera ready.**

The Sanibel Harbour Marriott Resort in Fort Myers is ready to take your reservations. The rate for our conference is \$139 per night and includes complimentary wi-fi. Valet parking is available at \$20 per night. **Room reservations must be made no later than October 15, 2018** to receive the group rate. You can make your reservation online at goo.gl/K6b3WC or by calling 1-800-767-7777. Please reference code: **Florida School Finance Officers Association** to get the group rate.

Conference registration will be \$1,500. The registration covers two of your team members, booth/2-chairs, breakfast and snack foods, and admission to any of our meetings. For those companies bringing more than two team members, additional per person registration will be \$125.

If you would like to sponsor or co-sponsor any of our events, we have a lot of opportunities. This includes: Breakfast, Afternoon Snack, Welcome Reception, Thursday night reception, dinner, or entertainment. Let's get creative, if you have ideas, suggestions, please let me know and I'll send you additional information.

For planning purposes, the Sanibel Harbour Marriott Resort will let us set-up any time after 12:00 pm on Tuesday, November 6, 2018. When you arrive to set-up and have questions, concerns, etc. please look for the "Amazing and Awesome" Michael Yanosik or myself and we'll help.

FSFOA is officially paperless and we strongly encourage you to register online. During registration process please provide all the information requested so we can ensure everything is correct in our online program and conference app. For example, when we ask for the team members that will be attending the conference, that information will be used to prepare the conference badges. You can register online at goo.gl/uwyv1



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Payment Options:

Payment by credit card is preferred, but we also accept checks. You can register online with either payment method.

If you need to split your payment over more than one credit card, please indicate payment will be made by check. Then complete a second registration, but choose only Other Sponsorship Opportunities at the bottom of the page. You can choose the amount you would like to apply to credit card #1 and make the payment. In the text field, just indicate your name and what you are paying. You can complete the process again with the amount to be paid on credit card #2. If you have questions on this process, please contact **Bonnie Penner**, our Treasurer, by email at FSFOAtreasurer@fsfoa.org or by phone at **386-755-8012**.

A few fast facts:

- 1) The conference will be held from Tuesday, November 6 through Friday, November 9, 2018.

We'll be staying at the Sanibel Harbour Marriott Resort in Fort Myers.

17260 Harbour Pointe Drive

Fort Myers, FL 33908

Phone: 239-466-4000

- 2) Please, please, please - note the days and dates of the conference.

The Sponsor table set-up time starts Tuesday, November 6, 2018 from 12:30 P.M. until 5:30 P.M.

We'll have the tables marked with your company name and if you send booth/table items to the hotel, and the hotel has the items we'll put them at your table.

If you are sending items to the hotel, please address as:

Sanibel Harbour Marriott Resort

Attn: FSFOA November 6-9, 2018

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Fort Myers, FL 33908

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On Tuesday, November 6, 2018, our welcome reception will be held from 5:30 P.M. - 7:00 P.M.

- 3) Booth/table take down will be any time you need to leave but no later than 6:00pm on Thursday, November 8, 2018.

- 4) The Sponsor Area will be the location for our beverage, breakfast and snack receptions.

Thank you for your help, support and please know we are so excited to see you in November.

Gretchen Saunders, FSFOA Sponsor Coordinator

FSFOAsponsors@fsfoa.org or 813-272-4383