

STATE OF FLORIDA AUDITOR GENERAL

AUDITOR GENERAL UPDATE

PRESENTED TO THE
FLORIDA SCHOOL FINANCE OFFICERS ASSOCIATION
(FSFOA)

By: Micah Rodgers
Audit Manager
micahrodgers@aud.state.fl.us
November 17, 2017



OBJECTIVES

- Review what is new on the Auditor General Web Site.
- Review Significant Findings and Financial Trends Identified in District School Board Audit Reports for the Fiscal Year Ended June 30, 2016.



Auditor General Web Site

- AG Rules, including Chapter 10.800 – District School Board Audits
- Compliance Supplement – District School Board Audits
- Financial Emergency Guidelines – Detecting Deteriorating Financial Conditions

Summary of Significant Findings

Overview for the 2015-16 Fiscal Year:

- The audit reports for 42 of the 67 school districts included findings addressing weaknesses in internal control; instances of noncompliance with applicable laws, rules, or regulations; or additional matters.
- Audit reports for 3 school districts included findings considered to be material weaknesses, which represents a decrease compared to the audit reports for 5 school districts that included material weaknesses for the 2014-15 fiscal year. One of the 3 audit reports also cited an instance of material noncompliance.

Summary of Significant Findings (Continued)

Financial Statement Material Weakness and Material Noncompliance Findings

- The audit reports for the 2015-16 fiscal year for three school districts included findings that were considered to be material weaknesses. The material weakness cited at one of the three school districts was also considered to be an instance of material noncompliance.

Summary of Significant Findings (Continued)

Federal Awards Program Findings

- The audit reports for 12 school districts included a total of 19 findings addressing major Federal awards program noncompliance and control deficiencies

Summary of Significant Findings (Continued)

Financial Statement Significant Deficiency and Additional Matter Findings

- Information Technology
- Financial Record Keeping and Records Management
- Cash Controls
- Capital Assets Management

Summary of Significant Findings (Continued)

Financial Statement Significant Deficiency and Additional Matter Findings

- Personnel and Payroll
- Expenditures and Purchasing
- Capital Construction and Related Expenditures
- Adult General Education Classes

Summary of Significant Findings (Continued)

Financial Statement Significant Deficiency and Additional Matter Findings

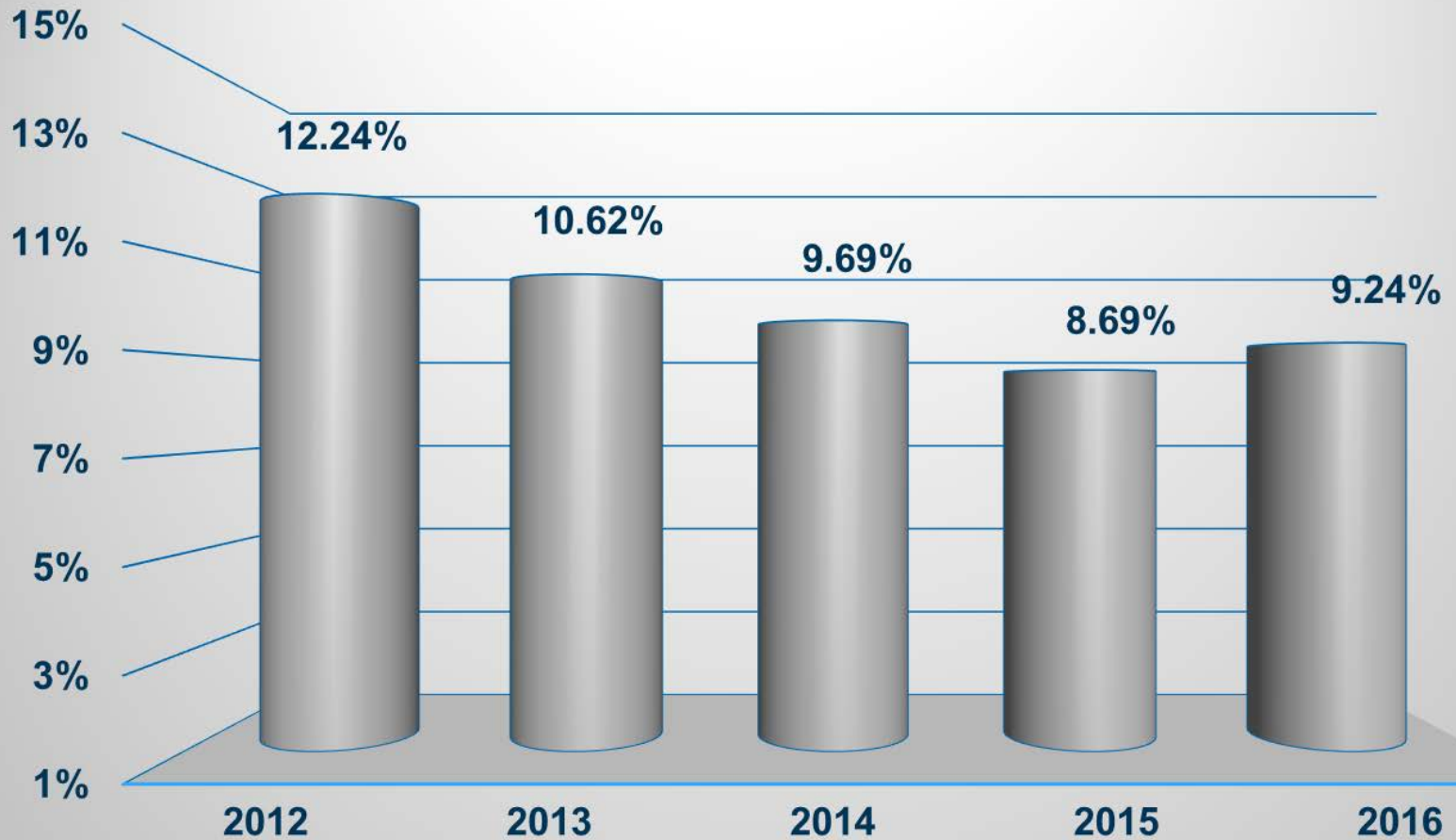
- Workforce Development Funds
- Charter Schools
- Direct Support Organizations

Financial Trends

At June 30, 2016, the average financial condition ratio for school districts Statewide was 9.24 percent.

General Fund Total Assigned and Unassigned Fund Balance	=	Financial Condition Ratio (%)
General Fund Total Revenues		

Average Financial Condition Ratios of School Districts For the Fiscal Years Ended June 30, 2012, Through June 30, 2016



STATE OF FLORIDA AUDITOR GENERAL

COMMON FINDINGS AND EFFECT FLORIDA EDUCATION FINANCE PROGRAM EXAMINATION PERSPECTIVE

PRESENTED TO THE
FLORIDA SCHOOL FINANCE OFFICERS ASSOCIATION
(FSFOA)

By: J. David Hughes
Audit Manager
davidhughes@aud.state.fl.us
November 17, 2017



OBJECTIVES

- Review the most common exceptions found during a Florida Education Finance Program (FEFP) Full-Time Equivalent (FTE) examination.
- Discuss how the findings affect the District School Board (District).
- Enhance the understanding of School Finance Officers.



WELCOME

Opening Remarks

- The Auditor General is the State of Florida's independent auditor.
- Sections 11.42 and 11.45, Florida Statutes, set forth the general authority and duties of the Auditor General.
- Pursuant to Section 1010.305, Florida Statutes, the Auditor General conducts FEFP examinations of the records of Districts, as appropriate, to determine compliance with State law and State Board of Education (SBE) rules relating to the classification, assignment, and verification of FTE student enrollment and student transportation reported to the Department of Education (DOE) under the FEFP.

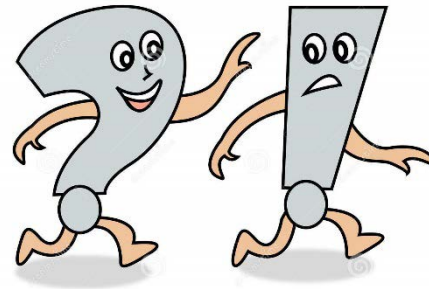
COMMON FINDINGS

Districtwide Findings

- Reporting of Bell Schedules
- Reporting of CMW for Seniors
- Attendance Procedures
- Virtual Reporting

Teacher Certification Findings

- Board Approval - Not made/Is it timely/Is it for the correct subject?
- Notification to Parents - Not made/Is it timely/Is it for the correct subject and person?
- Noncertificated Documentation
- General Knowledge
- In-Service Requirements



COMMON FINDINGS (Continued)

School Level Findings

Attendance (Cornerstone – Foundation of FTE)

- Procedures/Documentation of Source Level
- Proper Tracking/Monitoring
- Withdrawals and Nonattendance
- Teachers Taking Attendance Daily
- Taking Attendance Period by Period

Reported Schedule

- Bell Schedule or Daily Instructional Schedule
- Correct Course

COMMON FINDINGS (Continued)

ESE

- Documentation of IEPs/Matrix of Services Forms
- IEP Agrees with Matrix
- Completeness/Timely/Dated
- Hospital and Homebound – Supporting Documentation.
- Only Hospital Homebound
- Itinerant - On-Campus and Hospital and Homebound

ESOL

- Procedures/Documentation of ELL Student Plan
- ELL Committees
- Timely and Complete

COMMON FINDINGS (Continued)

On-the-Job Training (OJT)

- Reporting Agrees with Timecards
- Timecards Complete and Legible
- Dates and Times Indicated
- Signature of Employer—Timeliness of Signature

Student Transportation Findings

- Signed Bus Driver Reports
- Completed Reports
- Supporting Documentation of Ridership Categories

EFFECT – Resulting Outcome

Noncompliance = Findings = Proposed Adjustments

Proposed Adjustment = (i.e., based on)

Number of Students +

Number of Surveys +

Number of Classes +

Program Classification +

Result of Above X Weighted Factor =

Total Proposed Adjustment

